

## Council Work Session

June 21, 2016

Meeting called to order by Mayo Harley at 5:00pm.

Invocation given by Councilman Armijo.

Pledge of Allegiance led by Mayor Harley.

Present were Mayor John R. Harley, Councilman Randall Wright, Councilman J. Micheal Evans, Councilman Edward D. Armijo and City Attorney Rebecca Tydings. Councilman W. Andrews arrived at 5:50 pm.

Welcome extended to all by Mayor Harley.

### Public Comments

Kimberly Tinsley, 108 Mason Drive-Discussion: Sanitation Fees: thanked the Council members and Director of Operations Brumfield for speaking with her at the last council meeting about the subject. Concerned about the new charges re: special items, wanted to know if the residents will receive any information regarding the new charges. Mr. Brumfield reported that there will be information published on the city website and packets will be made available in the utilities office. Mr. Brumfield also informed everyone that there has not been any increase in the past 8 years; the charges will become effective August 2016.

Clay Peacock, 201 McIntosh Lane, recommends to table issue re: sanitation fees. Director of Operations Brumfield reported that the vote tonight will be on the \$2.00 increase only.

Councilman Wright encouraged the public to bring their cardboard to the recycling center and stated that this will help cut down on garbage.

Mayor encouraged citizens to come out and volunteer for the recycling center.

Kimberly Tinsley, 108 Mason Drive, requests more information on special handling items. This isn't just general waste from the house. An example would be if someone moves out, evicted or a large amount of garbage were placed beside the road.

City Attorney Tydings wanted to clarify, the intent of the \$2.00 charge is to cover 99.9 percent of the trash by the road. If there is an eviction, something big or over the top items out of the ordinary, there will be additional charges.

Victoria Brand, 102 Mason Dr, seeking clarification re: disposing of personal mattress will the \$2.00 charge cover this item? Director of Operations Brumfield confirmed "yes", this will be in effect after July 2016.

## Old Business

Identity Theft Program Overview Presentation: City Accountant Harrison provided a summary about the program to Mayor and Council for review. The purpose of the program is to detect, prevent and mitigate identity theft. Mrs. Harrison reported that there will be annual training for all staff who accept credit cards as payment (Utilities Department, City Clerk's Office, Court and Police Department). A copy is attached and made part of official minutes.

Ordinance Amendment – City Administration and Identity Theft program - Chapter 2 City Code: Mayor Harley stated that item number (2) under Old Business is an Overview of the City's Identity Theft Protection Program. City Accountant Harrison has given us a summary of this item as a point of information. No action is necessary on this item.

Item number (3) under Old Business is an Ordinance Amendment. The purpose of this ordinance amendment is two-fold: the amended Identity Theft Program and Policy as described by City Accountant Harrison will be adopted by reference within the ordinance amendment and the ordinance, as amended, will correctly reflect the City's current administrative structure. City Attorney Tydings prepared the ordinance amendment at the Mayor's request. The Mayor stated that he believed everyone has had time to review it since it was tabled at our last meeting on June 7th.

The Mayor asked to for a motion to adopt the ordinance amendment as written.

Motion made by Councilman Wright to adopt ordinance as written; seconded by Councilman Evans. Motion carried. See Ordinance 2016-5.

Approval-Purchase for New Vehicle for Police Department: Police Chief Rodgers reported that he has researched and has concluded that there is a need for an additional new vehicle and is seeking approval tonight. This new vehicle will be utilized for the tag reader device. The vehicle will be more suitable for accurate use of the tag reader. Due to the height of the Tahoes, the tag reader isn't providing the best read on vehicles. Motion made by Councilman Wright to approve and add the purchase of vehicle to the FY 2016-2017 budget for the Police Department; seconded by Councilman Evans.

Councilman Armijo stated that he isn't questioning the need for the vehicle – it's about planning. He asked whether, in other departments or agencies, that you (the Chief) have worked is this done by preplanning or just pop up and request purchase. Chief Rodgers reported that in other agencies where he has worked if there was a need then a vehicle would be purchased. Councilman Armijo stated that we need to think ahead as a governing body for a capital purchase in the future.

Councilman Wright, stated that at the budget hearing it was brought forward, City Accountant Harrison had reported that the money was in this year's current budget and recommended to purchase in this FY 2015-2016. There is a need for the vehicle.

Councilman Evans stated that if there is a need in any department, Department Heads make that request and it should be considered. The debate isn't for the Chief to answer it's between the Mayor and Council.

Councilman Armijo reiterated that there should be planning ahead in the future, this is the tax payers money and we are responsible.

Councilman Evans confirmed and stated he believes this is necessary (moving forward with purchase of vehicle).

Mayor called for the vote. Motion carried.

#### New Business

Motion made by Councilman Evans to move item 11 (Point of Information Police Department-Tasers) to item 5; seconded by Councilman Wright. Motion carried.

Point of Information Police Department-Tasers: Chief Rodgers recommending to replace-13 Tasers, they are 5-7 years or more in age from the time they took possession; they are almost at their life usage. Had an incident where the Officer was shocked with the Taser, while trying to get an individual to come into compliance. (Taser 2, Taser Protect Life)Funding source will be paid out of confiscated funds and other funding source –General Fund-supplies. No motion or action taken.

Presentation Town Center Master Plan (Clark Patterson Lee): Mayor Harley introduced Kevin McOmber- Senior Vice President, Joe Powell & Rebecca Keefer-. They have developed a survey that will be going out to obtain public input and feedback. Family, friendly location to go to walk and relax, nice to hear feedback and will be an amenity to the area. Rebecca Keefer thanked everyone for having them tonight and invited members of the community to gather input. Will have a booth at the June 30<sup>th</sup> Independence Day event. In addition, wanted to remind everyone that there will be other upcoming dates for public events.

Resolution Laverne Drive Right of Way Abandonment and Quit Claim Deeds: City Attorney Tydings reported back in 2007 the city intended to abandon a right of way that had been reserved for a future road from Collins Avenue through to Laverne Drive. However, the development of the Bassett Hills subdivision eliminated the possibility of the future road being built. City Attorney Tydings reported that this will correct the terminology –interest in a right of way instead of an easement. Authorize Mayor Harley to sign new quitclaim deeds. Motion to approve made by Councilman Wright; seconded by Councilman Armijo. Motion carried.

Approval/ Adoption FY 2016-2017 Budget Resolution: City Accountant Harrison provided a copy of the resolution to review. This will include the item discussed in old business-purchase of new vehicle for Police Department.

Closed council meeting at 5:47pm and opened public hearing to discuss proposed budget.

Dave Bumpus, 304 Blossom Lane, requesting that a monthly breakdown of the finances be placed on the city web site. City Accountant Harrison stated that on the website there is a notification to the public, stating that the information can be provided upon request and providing contact information.

Councilman Andrews arrived at 5:50pm.

With no other public comments offered, Mayor Harley closed public hearing at 5:51pm and opened regular meeting.

Motion made by Councilman Evans to adopt the budget resolution to include the following: \$22,503.00 (police department vehicle); seconded by Councilman Wright. Motion carried.

McEver Probation Detention-Work Detail Agreement: Director of Operations Brumfield reported that the agreement has been reviewed by City Attorney Tydings; no changes, issues or concerns. Mr. Brumfield recommended approve and authorize Mayor Harley as signatory. Motion made by Councilman Wright to approve; seconded by Councilman Evans. Motion carried.

Ordinance Amendment Sanitation Rates: Councilman Andrews's briefly recapped his explanation for \$2.00 increase in rates as discussed previously. Motion made by Councilman Andrews to approve ordinance as written; seconded by Councilman Wright. Motion carried. See Ordinance 2016-6.

Authorization/Signature of Engagement Letter from Nichols, Cauley & Associate for the Year End June 30 2016 Annual Financial Statement Audit: Mayor Harley entertained motion to approve and authorize Mayor as signatory. Motion made by Councilman Wright to approve; seconded by Councilman Andrews. Motion carried. A copy of letter is attached and made part of official minutes.

Executive Session-Personnel Matters: Councilman Wright made motion to enter into executive session at 6:00 pm; seconded by Councilman Armijo. Motion carried.

Comments from Council

Post 1 Councilman Andrews, no comment.

Post 2 Councilman Wright commended all Department Heads for a job well done.

Post 3 Councilman Evans, no comment

Post 4 Councilman Armijo echoed Councilman Wright's comments.

Mayor Harley, read information re: Golden Eagle Award, Dr. Scott Malone-Orthopedic Surgeon will be receiving-Thursday-June 23, 2016.

Executive session adjourned n at 7:42; Motion made by Councilman Evans to reconvene regular council meeting; seconded by Councilman Andrews. Motion carried.

Affidavit & Resolution: City Attorney Tydings read resolution. Motion made by Councilman Wright to adopt as written; seconded by Councilman Evans. Motion carried. A copy of affidavit and resolution attached and made part of official minutes.

Meeting adjourned at 7:44pm.

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Mayor John R. Harley

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Attest by City Clerk Krista Bedingfield

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Date