

Council Work Session
January 21, 2014

Meeting called to order by Mayor Harley at 5:00pm.

Invocation given by Councilman Nichols

Pledge of allegiance led by Councilman Wright

Welcome extended to all by Mayor Harley

Present were Mayor John R. Harley, Councilman Cameron Andrews, Councilman Randall Wright, Councilman Edward Tucker, Councilman Jonathan Nichols. Also present, City Attorney Rebecca Tydings.

Old Business

None

New Business

2014 LMIG Memorandum of Agreement: City Attorney Tydings stated that she has reviewed agreement appropriate to adopt memorandum of agreement; same as last year, will participate as a group. All entities that will participate in the LMIG –Houston County, City of Warner Robins, City of Perry, City of Hawkinsville, Pulaski County and City of Byron.

Motion made by Councilman Wright to adopt 2014 LMIG memorandum of agreement; seconded by Councilman Tucker. Motion carried.

Point of Information- Water and Sewer Expenditures (Total Computer Solutions & Georgia Duplicating Products): Utilities Superintendent Brumfield provided (2) copies of invoices, items are budgeted, this is for informational purposes. Laptop replacement for Utilities Superintendent cost of \$ 1300. No motion or action taken.

Resolution Budget Amendment General Fund and Water & Sewer: City Accountant Harrison provided a copy of the 2nd budget amendment for FY 2014 to include detail of amendments. Summary of items provided for review.

Motion made by Councilman Wright to approve resolution budget amendment for General Fund and Water & Sewer Funds; seconded by Councilman Andrews. Motion carried. See Resolution 2014-1.

Approval Police Department Expenditure – Moving Expenses: Police Chief Andrews provided a copy of quote from Commercial Furnishings to include breakdown of crates, filing cabinets, and safes. Chief Andrews stated that he has contacted other companies however they are not available until later this week.

City Attorney Tydings informed Mayor and Council that this is solely a contract of services, not required to get other quotes. This is the company that has the furnishing for the new Police Department.

Motion made by Councilman Tucker to discuss; seconded by Councilman Wright.

Mayor Harley asked if the other quotes would be available prior to the regular council meeting. Utilities Superintendent Brumfield recommended to use the same company that we are purchasing furniture, makes this an easier process.

Councilman Tucker asked when Commercial Furnishings could begin move.

Chief Andrews stated that they were going to drop crates at the Police Department on Feb 4.

Councilman Tucker agrees with Mr. Brumfield.

Motion made by Councilman Nichols to approve and accept quote \$4184.00 expenditure will be paid from the General Fund Contingency; seconded by Councilman Wright. Motion carried.

Resolution and Quitclaim Deed – Laverne Drive Easement: City Attorney Tydings this would abandon easement and convey interest to Mr. and Mrs. Calhoun and authorizing Mayor as signatory on Quitclaim Deed easement.

Motion made by Councilman Nichols to approve resolution and quitclaim deed; seconded by Councilman Andrews. Motion carried.

Job Description Amendments – Discussion: City Attorney Tydings reminded Mayor and Council they had instructed her to review City Administrator job description and divide duties among staff. Plan is to present amended job description from staff at the next council meeting for adoption. Recommendation to change title Utilities Superintendent Mike Brumfield. Mrs. Tydings will prepare and provide to Mayor and Council for review. Councilman Tucker stated that the email that was sent out with job description amendments was justified. Central point of contact for information will be Mr. Brumfield and City Attorney.

EAB (Environmental Advisory Board) Request to Use Community Room 2014: Mayor Harley stated that the EAB is requesting to use the community room for 2014. The city receives request each year. They let the community know what is going on with RAFB. The group is very knowledgeable. Request to use community room and waive fees.

Motion made by Councilman Tucker to approve request and waive fees; seconded by Councilman Nichols. Motion carried.

Planning Retreat – Agenda/Goals – Discussion: Councilman Nichols wants to take futuristic goals, needs, and wants for the city of Centerville. Asking the department heads and council to have ideas and their wants and take to the planning retreat.

City Attorney Tydings reported that she has talked with Laura Mathis MGRC and she will facilitate free of charge; the annual MGRC fees include this service. Mr. Brinson from Suwanee is scheduled to speak and City Accountant Carol Harrison will speak about financial planning. The last day we will wrap it up and identify action items. Need to think about where to hold planning retreat.

Councilman Tucker confirmed the planning retreats dates are as follows: March 31, April 1 and April 2nd.

City Attorney Tydings made recommendation to hold the March 31, Monday session at new LEC and then the next 2 days (April 1-2) in Macon at MGRC. Need to be concerned about building downtown and developing Houston Lake Boulevard. Have to have a plan; do not want to waste time at the retreat. What is our goal for the community?

City Accountant Harrison recommended that Mayor and Council need to set guidelines on what they want to do re: financials.

Utilities Superintendent Brumfield stated we need to make sure we can take care of what we have.

Mrs. Tydings stated that we should consider initiation of incentives (packet) that city would offer to quality development.

Councilman Tucker asked what the city vision is. Maybe this should be the 1st item on the agenda. Mrs. Tydings stated we will bring draft agenda to Mayor and Council for review.

Discussion/Approval Police Department Expenditure-Lap Tops: Councilman Nichols stated that the Police Department is at a critical point, conversations have been had with Mayor Harley and Commissioner Stalnaker re: laptops in the patrol cars. There are (9) computers, funds are included in the county wide SPLOST project. There is an issue due to SPLOST revenues coming in lower than anticipated. The county is going to reimburse the city next FY 2015 for laptops at 10-12% under anticipated expenditures. The total cost for laptops \$ 44871.84 for 9 laptops. Chief Andrews reported that he had spoken with Barry Holland (Houston County) and Centerville estimated reimbursement \$36,520, if SPLOST funds pick up the Centerville would be reimbursed for all laptops. Chief Andrews stated these laptops are used to run tags and are a safety issue, GPS; this is a very important tool not a toy. Motion made by Councilman Nichols to approve \$44871.84 for (9) laptops to be paid from the General Fund Contingency; seconded by Councilman Andrews. Motion carried.

Discussion Use of Community Room: Councilman Tucker made motion to table indefinitely; seconded by Councilman Wright. Motion carried.

Comments from Council

Post 3 Councilman Tucker reported he will be eligible for retirement June 2014, Board of Education.

Meeting adjourned at 6:07pm.

Mayor John R. Harley

Attest by: City Clerk Krista Bedingfield

Date