

Regular Council Meeting

January 7, 2014

Meeting called to order by Mayor Pro Tem Edward Tucker at 7:05pm.

Invocation given by Councilman Andrews.

Pledge of Allegiance led by Councilman Nichols.

Welcome extended to all by Mayor Pro Tem Tucker.

Present were Mayor John R. Harley, Councilman Cameron Andrews, Councilman Randall Wright, Councilman Edward Tucker, and Councilman Jonathan Nichols. Also present, City Attorney Rebecca Tydings.

Official Swearing in Ceremony- Mayor John R. Harley, Post 1 Councilman Cameron Andrews and Post 2 Councilman Randall Wright: Judge Lukemire submitted oaths to Mayor Harley, Councilman Andrews, and Councilman Wright. A copy of the oaths attached and made part of official minutes.

Mayor Harley officially sworn in and chairing meeting.

Adoption of Minutes: Blanket motion made by Councilman Tucker; seconded by Councilman Nichols. Motion carried.

- December 3, 2013 Regular Council Meeting
- December 11, 2013 Hometown Connection
- December 17, 2013 Council Work Session

Councilman Nichols made motion to add executive session at the end of the meeting to discuss personnel matters; seconded by Councilman Wright. Motion carried.

Old Business

Personnel Manual Update: City Attorney Tydings reminded Mayor and Council that the personnel manual update needs to be revised due to time frame of last update, personnel changes and the affordable care act. Mrs. Tydings reported that she had spoken with Doug Duerr, (Attorney- Ellarbee, Thompson, Sapp & Wilson, LLP) quote \$1500-\$3000 range for services. Seeking authorization to proceed and accept price \$1500-\$3500.

Motion made by Councilman Nichols to proceed with project and accept quote \$1500-\$3500; seconded by Councilman Wright. Motion carried.

Work Session Meeting Time: Councilman Wright made motion to change council work session meeting time from 5:30 to 5:00pm; seconded by Councilman Andrews. Motion carried.

The effective date shall be January 21, 2014

New Business

2014 Appointments: Mayor Harley stated that it is not necessary to re-appoint the Municipal Court Prosecutor and Assistant Prosecutor since both positions were created and filled by ordinance in 2012. Therefore, Mrs. Tydings and Mr. Bell will continue to serve in those positions unless and until a change is made by ordinance amendment. With that said, at this time I will entertain a motion to make the following appointments for the calendar year 2014. Motion made by Councilman Wright to appoint the individuals listed below for 2014; seconded by Councilman Tucker. Motion carried.

- Municipal Court Judge Jeff Grube
- Municipal Court Judge Pro Tem Susan McNally
- Municipal Court Judge Pro Tem Fred Graham
- Municipal Court Public Defender Clarence Williams
- Administrative Law Judge Herb Wells
- 2014 Mayor Pro Tem-Councilman Nichols

City Attorney Tydings recognized Judge Grubb and stated that he runs a tight court room has a wealth of experience. In closing, stated she appreciates his service and willingness to continue serving.

Point of Information: Expenditure Confiscated Funds-Storage Building New Police Department: Police Chief Andrews informed Mayor and Council that the new building has been completed Chief stated that they are in need of a storage building to house golf cart and materials. A copy of invoice provided for review (H&H –storage building-\$4299). This notice serves as a point of information, no motion or action taken.

Authorization / Designation Mayor Harley as Signatory- State of Georgia DNR Contracts: Utilities Superintendent Brumfield seeking authorization to approve DNR contracts. Mr. Brumfield informed Mayor and Council the funds were budgeted in the FY 2013-2014 Water & Sewer fund. This is a (3) year contract. Motion made by Councilman Tucker to approve State of Georgia DNR contracts and designating Mayor Harley as signatory; seconded by Councilman Nichols. Motion carried.

Comments from Council

Post 1 Councilman Andrews thanked God and his wife for allowing him to serve the City of Centerville. Has a deep desire to serve the community, long time resident and loves Centerville. Thankful for staff that have a good working relationship. Thanked everyone for allowing him to serve.

Post 2 Councilman Wright stated he is looking forward to serving another 4 years and working with everyone.

Post 3 Councilman Tucker announced that his daughter got married and it was a great day. Also expressed that he appreciates all city employees.

Mayor Harley thanked the voters, God and his family for standing behind him. Loves the opportunity to serve, happy with people he works with and opportunity to work with them.

Comments from Audience

None

Motion made by Councilman Tucker to enter into executive session at 7:29pm; seconded by Councilman Wright. Motion carried.

Motion made by Councilman Andrews to close executive session at 7:49pm; seconded by Councilman Wright. Motion carried.

Affidavit & Resolution: Motion to adopt resolution made by Councilman Nichols; seconded by Councilman Wright. Motion carried. Affidavit executed by Mayor Harley and notarized by City Clerk Krista Bedingfield. Affidavit and resolution attached and made part of official minutes.

Councilman Andrews left meeting at 7:50pm.

Mayor Harley stated that Mayor and Council all agreed to operate/ run city as follows: each department heads will have a designated councilmember over department. Mayor Harley stated there are no anticipating changes to this structure. If department heads have any suggestion, please bring before the Governing Authority for consideration. Mayor Harley stated that Mr. Brumfield, Utilities Superintendent will be moving into the prior City Administrators' office and Ben Knight, Assistant Utilities Superintendent will be moving into Mr. Brumfield's old office.

Councilman Nichols stated why we want to mess up something that we are just starting; stressing that he believes in the employees and supports them.

Mayor and Council all support the above changes.

City Attorney Tydings stated that she thought the title change is important for Utilities Superintendent Brumfield. Recommended titled would be Director of Operations / Utilities Superintendent. This change is to facilitate as a point of contact for individuals who we do business with on the outside.

Mayor Harley asked does this need to be formally changed.

City Attorney Tydings stated this would be appropriate to vote to change title on his job description.

Councilman Tucker made recommendation to table until further discussion.

Mrs. Tydings stated that staff will review the City Administrator job description and communicate with staff the duties that are currently being handled and or need to be distributed among departments. Will bring before Mayor and Council for final consideration.

Discussion about planning retreat: Councilman Tucker recommended that retreat should be in Suwanee; they developed a downtown from the ground up. This would be similar to Centerville.

Councilman Nichols stated that City Accountant Mrs. Harrison had sent an email that made a lot of sense regarding funding for retreat.

Councilman Tucker recommended to everyone that we have line item on work session agenda for planning retreat discussion. Also, suggested that all department heads have visions/ thoughts together prior to planning retreat; dates of planning retreat- March 31, April 1 and 2, 2014.

Meeting adjourned at 8:22pm.

Mayor John R. Harley

Attest by: City Clerk Krista Bedingfield

Date