

Regular Council Meeting

March 4, 2014

Meeting called to order by Mayor Harley at 7:00pm.

Invocation given by Mayor Harley

Pledge of Allegiance led by Major Cooley

Welcome extended to all by Mayor Harley

Present were Mayor John R. Harley, Councilman Cameron Andrews, Councilman Randall Wright, Councilman Edward Tucker and Councilman Jonathan Nichols. Also present, City Attorney Rebecca Tydings.

Adoption of Minutes: Blanket motion made by Councilman Wright to adopt minutes as written; seconded by Councilman Andrews. Motion carried.

- February 4, 2014 Regular Council Meeting
- February 18, 2014 Council Work Session

Old Business

Update-Handicap Door Opener: Director of Operations/ Utilities Superintendent Brumfield reported he is still in the process of getting estimates; contractors to come out this week.

New Business

Home Based Business: Precious Moments, 116 Crestwood Circle: Councilman Tucker made motion to approve business license; seconded by Councilman Nichols. Motion carried.

Approval Job Descriptions Code Enforcement / Patrol Officer and Accreditation Manager: City Attorney Tydings stated she has worked with Chief Andrews, Major Cooley and Captain Hayes on job descriptions. Reminded everyone of the current retirement of Captain Randall Jennings-City Marshal. The decision was made to take that position and make it a Code Enforcement/Patrol Officer. Officer Jason Keller has accepted this position. There had to be a job description created for the established position- Code Enforcement/ Patrol Officer, class- 11 step 2- Monday-Friday 8-5. The Professional Standards Commander formerly known as the Accreditation Manager- Captain Hayes is coming on board to fill full-time position; salary exempt –annual salary \$40,340. Primary duties are to work towards the accreditation from the Georgia Association of Chief of Police and internal affairs. Seeking approval tonight for the adoption and approval of job creation/ descriptions.

Motion made to adopt job descriptions by Councilman Tucker; seconded by Councilman Nichols. General discussion re: flow of command. Councilman Tucker amended motion.

Motion made by Councilman Tucker to designate the Assistant Police Chief to be Major Cooley and the Assistant Fire Chief Bostick; seconded by Councilman Wright. Motion carried.

Motion made by Councilman Tucker to accept the following job descriptions Code Enforcement / Patrol Officer and Professional Standards Commander as written with the exception to strike the following language on the Professional Standards Commander job description– **reports to Police Chief**; seconded by Councilman Nichols. Motion carried.

Point of Information Expenditure Fire Department Laptop: Councilman Nichols stated there was a laptop that was not included in the budget of FY13. Due to the mandatory upgrade requirement to replace Windows XP with Windows 7. The expenditure will come from the picture fund money (Fire Department donations) total cost\$ 980.00. No motion or action taken.

Resolution to Amend the SDS Agreement: Mayor Harley/ Director of Operations/ Utilities Superintendent Brumfield provided a copy of the resolution to include amendment to Service Delivery Strategy. The SDS amendment that all (3) cities in the county have to sign off the amendment to agree upon service delivery strategy.

Motion made by Councilman Wright to approve resolution as written; seconded by Councilman Tucker. Motion carried.

Approval / Designation of Signatory 2014 LMIG Contract: City Attorney Tydings/ Director of Operations/ Utilities Superintendent Brumfield. This is the same contract as last year. Earlier this year Mayor and Council had approved 2014 LMIG contract. City Attorney Tydings had reviewed contract. The work to be completed June 2014.

Motion made by Councilman Nichols to approve 2014 LMIG contract and designate Mayor Harley as signatory; seconded by Councilman Tucker. Motion carried.

Comments from Council

Post 2, Councilman Wright city wide annual clean up April 5; place items beside the road for trash pickup. There also will be roll off containers at the Recycling Center. Hamburgers and hotdogs will be available at the Recycling Center.

Post 3, Councilman Tucker asked where Officer Keller will be located. Municipal Court will be location of his office.

Comments from Audience

Clay Peacock, 209 Macintosh Lane, asked if clean- up day will take electronics. Councilman Wright stated “yes”.

Executive Session (Future Acquisition of Real Estate and Personnel Matters): Councilman Wright made motion to enter into executive session at 7:24pm; seconded by Councilman Tucker. Motion carried.

Meeting reconvened at 8:31pm. Motion made by Councilman Wright; seconded by Councilman Nichols. Motion carried.

Affidavit & Resolution: City Attorney Tydings read resolution.

Motion made by Councilman Wright to adopt resolution as written; seconded by Councilman Tucker. Motion carried.

Affidavit executed by Mayor Harley and notarized by City Clerk Bedingfield. Affidavit and Resolution attached and made part of official minutes.

Motion made by Councilman Tucker to add item to agenda and split Police and Fire Department and to only have one councilman over department heads; seconded by Councilman Nichols. Motion carried.

See below:

Councilman Andrews will be over City Clerk, City Accountant and Municipal Court.

Councilman Wright will be over Utilities.

Councilman Tucker will be over Fire.

Councilman Nichols will be over Police Department.

Director of Operations/ Utilities Superintendent Mike Brumfield and City Attorney Rebecca Tydings will serve as an information conduit not as supervisory.

Meeting adjourned at 8:41PM.

Mayor John R. Harley

Attest by City Clerk Krista Bedingfield

Date