

Council Work Session

January 16, 2018

Meeting called to order by Mayor Harley at 5:00pm.

Invocation given by Councilman Andrews

Pledge of Allegiance led by Councilman Wright.

Welcome extended to all by Mayor Harley.

Present were Mayor John R. Harley, Councilman Cameron W. Andrews, Councilman Justin Wright, Councilman J. Micheal Evans and City Attorney Rebecca Tydings. Absent Councilman Edward Armijo.

Public Comments

None

Old Business

None

New Business

Home Based Business License: Kase 59, 109 Pilgrim Mill Trail (owner: John Stewart): Councilman Andrews made motion to approve; seconded by Councilman Wright. Motion carried.

Point of Information-Fire Department- SOP Part time Personnel: Fire Chief Jones provided a copy of the SOP to Mayor and Council for consideration. The main reason for this SOP is to require part time FD personnel to meet minimum hours worked instead of just being part of the FD to maintain their certifications. Under the new policy, all part time FD personnel will have to work a minimum of 10 shifts per year. Chief Jones feels that this is reasonable because of what the City provides to the part time FD personnel such as cancer insurance and Christmas bonuses at the end of the year. Councilman Wright ask how many part-time firefighters? Chief Jones confirmed 8, most of the guys will not have a problem meeting the requirement; have plenty of time to make the 10- shifts. Chief Jones stated City Attorney Tydings has reviewed SOP and no issues noted. Mrs. Tydings confirmed.

Job Description-Marketing and Event Planning Internship: Councilman Evans reminded everyone that this was a budgeted item. Referred to the proposed intern job description in everyone's packet. Mrs. Hogan reported there have been 22 events consisting of 5 hours per event. The intern will help with the events, making sure that we have the highest quality events. The intern's pay rate will be \$10 per hour. Marketing to fill the position is geared towards Mercer, Ga State, Middle Georgia College and Fort Valley, hoping for the highest pool of applicants. Paid internship is in demand – many internships are unpaid and many are for college credit hours. This position is modeled after the ACCG Grant. Councilman Wright agrees and added he thinks this is great. Councilman Andrews stated he was excited. Councilman Evans asked timeframe for hiring intern. Mrs. Hogan stated she wants to post job in February,

conduct interviews in March and then make a decision in April with a start date of May 9. Councilman Evans made motion to approve; seconded by Councilman Wright. Motion carried.

Pet Shop Ordinance: Councilman Evans recognized Director of Marketing and Economic Development Kate Hogan. Mrs. Hogan recognized Dee Allison. This ordinance helps put us on the map that the City is proactive about animal rescue and adoption and also helps to ensure that the highest quality businesses will come to the mall, stating that this “helps us to have the right type of commercial business.” Motion made by Councilman Evans to approve ordinance as written; seconded by Councilman Andrews. Motion carried. See Ordinance 2018-1.

Police Department-Point of Information - Corporal Job Description: Councilman Evans recognized Police Chief Hadden. Chief requested permission to reinstate the corporal position. Reviewed sergeants’ job description and took some of the language and incorporated it into the corporal position and made it a step down. City Attorney Tydings reminded everyone that in 2014 all current job descriptions were updated and at that time there were no corporal positions. Chief Hadden is officially presenting the job description before Mayor and Council for approval. Councilman Evans asked how many potential corporal positions he anticipated creating. Chief Hadden reported (2). Motion made by Councilman Evans to approve; seconded by Council Wright. Motion carried.

Revised Probation and Rehabilitation Services Agreement: City Attorney Tydings stated that in order for our probation agreement to be current, had to be revised due to recent updates with Department of Community Supervision’s rules and Georgia law. A copy was previously provided to Mayor and Council for review. Notable changes are mostly post-Ferguson Missouri case best practices with regard to indigence status and inability to pay. The revised agreement will be submitted to DCS in time to meet the January 31st deadline. Motion made by Councilman Andrews to approve agreement as written; seconded by Councilman Evans. Councilman Andrews stated he appreciates Mrs. Tydings. Mrs. Tydings attends training and knows her stuff, making sure we are doing the best for the city and will continue paying for training. Councilman Evans thanked Mrs. Tydings making sure we are in compliance. Mayor Harley one of the benefits of training at Mayor’s Day, courses, programs positive for education. Mrs. Tydings reported that she and Councilman Evans had attended Post Ferguson class, 2017 Mayor’s Day. Councilman Andrews stated he serves on the Board of Directors, District 6, multiple cities across the state re: Post Ferguson, sharpening effect for courts, paid off and preventive. Mayor Harley called for vote. Motion carried.

Police Department Wrecker Service Agreement: Councilman Evans recognized Chief Hadden. Chief Hadden reported that every year, the City’s wrecker service agreement participants are validated, making sure that all documents are up to date; insurance and business license. The PD also sends out schedules for the month to include fees. Chief Hadden became aware that fees this year have changed as well as the maximum response time (see pp 5 and 30). These are the only 2 changes. Councilman Evans mentioned item 7 on pg. 2; the city is not responsible for collecting any money for the companies. Chief Hadden confirmed. Motion made by Councilman Andrews to approve agreement as written and authorize Chief Hadden to sign; seconded by Councilman Evans. Motion carried.

Comments from Council

Post 3, Councilman Evans, no comment.

Post 2 Councilman Wright, thanked Sergeant Christine Welch for handling of recent neighborhood issues, impressed with the level of service. In addition, thanked Chief Hadden.

Post 1 Councilman Andrews, no comment.

Mayor Harley, stated Councilman Andrews, who serves as Chairman GMA District 6, is doing a great job. Very proud of him, mentoring other newly elected officials. Emphasized education and reported (3) individuals getting awards at Mayor's Day. Really trying to do the best that we can for the city.

Executive Session-Personnel Matters & Pending/Potential Litigation: Councilman Andrews made motion to enter into executive session at 5:36pm; seconded by Councilman Evans. Motion carried.

Executive session adjourned at 6:45pm. Mayor and Council reconvened.

Resolution and Affidavit: City Attorney Tydings read resolution. Motion made by Councilman Andrews to approve resolution as written; seconded by Councilman Evans. Motion carried. Affidavit executed by Mayor Harley and notarized by City Clerk Bedingfield. Affidavit and Resolution attached and made part of official minutes.

Meeting adjourned at 6:46pm.

Mayor John R. Harley

Attest by City Clerk Krista Bedingfield

Date