



Community Organization Vendor Requirements

Independence Day Celebration 2019

Friday, June 28, 2019

6pm – 9:30pm

1. Completed Vendor applications will be accepted on a first come first serve basis starting May 3rd. The application will close on June 5th at 5:00pm. There are only a limited number of spots available.
2. Filling out an application does not guarantee your organization a spot at this event. The Independence Day committee will review your application and get back to you regarding a decision no later than June 7th.
3. Set up times begin at **5:00pm** on Friday, June 28th.
4. Booth Sizes are 10 X 10 and all are outdoors in the parking lot of Centerville City Hall.
5. All vendors are required to bring all their own materials. No chairs, tables, or tents will be provided for the Independence Day Celebration.
6. If you sign up as a vendor, you are expected to be present during the entire event. Vendors may not pack up early.
7. Vendors may not have their car at their booth during the event. All vehicles must be removed from the parking lot by 5:45pm.
8. The Centerville Independence Day Committee reserves the right to accept and or reject any application.
9. As trash receptacles will be available throughout the course of the event, we expect all vendors to thoroughly clean up their booths as the event concludes. All booths must be cleaned up by 10:00pm.
10. All exhibit materials or equipment not removed from the site by 10:30 pm on the day of the event will be considered abandoned by the exhibitor and will become property of the City of Centerville.
11. This application is only open for community groups, civic groups, and local churches only.
12. A limited number of food vendors will be accepted. Please speak with the Director of Marketing if you are a food vendor and are interested in being a part of the Centerville Independence Day Celebration (Contact information on Bottom of the Page)

Contact Information:
City Hall: (478) 953-4734
Ask for Kate Hogan or Alicia Hartley
Email any questions to:
ahartley@centerville.mgacoxmail.com

Community Vendor Information

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Name: _____ Business Name: _____

Address: _____

City: _____ County: _____ State and Zip Code: _____

Phone Number: _____ Text Messages: YES NO

Email Address: _____

Facebook Page: Yes _____ NO

Brief Description of Booth Set up: _____

I, _____, with _____ organization agree to the vendor requirements listed on page one (1).

Printed Name and Title: _____

Signature: _____ Date: _____

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Community Vendor Agreement

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This Vendor Agreement (“Agreement”) is made and entered into this ____ day of _____, 20__ by and between the City of Centerville, a municipal corporation existing under the laws of the State Georgia, (“City”) and _____ (“Vendor”) (collectively, the “Parties”).

AGREEMENT

NOW THEREFORE, The Parties agree as follows:

1. Vendor Responsibilities.
 - a. Bring products to offer to the public attending Centerville’s Independence Day Celebration on June 28, 2019 from 6:00pm to 11:00pm
 - b. Set up and break down and clean up vendor area before and after Independence Day Celebration . Set up may begin at 5:00 p.m. and break down/clean up must be completed between 10:00pm and 11:00pm
2. City Responsibilities
 - a. City will provide Vendor with space for their booth.
3. Term. Unless earlier terminated, this Agreement will be effective from 8:00 a.m. until 11:00 p.m. on June 28, 2019.
4. Indemnity. Vendor will, with respect to the services provided in connection with this Agreement, defend, indemnify, and hold harmless the City, its elected and appointed officers, employees, and volunteers harmless from and against any and all liens and claims by firms or individuals claiming through Vendor, and all claims for compensation, the death or bodily injury to persons, injury to property, or other loss, damage, or expense arising from or related to the services of Vendor, its subcontractors, agents or employees. Vendor will not be obligated under this Agreement to indemnify City to the extent that the damage is caused by the sole or active negligence or willful misconduct of City, its agents or employees.
5. Termination. Without limitation to such rights or remedies as City will otherwise have by law, City will have the right to terminate this Agreement without notice to Vendor. Vendor agrees to cease all work under this Agreement upon notification of termination by the City. Upon termination or expiration of this Agreement, the obligations of the Parties will cease, except from those provided under Section 4.
6. Independent Contractor. It is expressly agreed that in the performance of the services under this Agreement, Vendor will at all times be considered an independent contractor, under control of the City as to the result of the work but not the means by which the result is accomplished.

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Nothing in this Agreement will be construed to make Vendor an agent or employee of City while providing services under this Agreement.

- 8. Nonassignability. The Parties recognize that this Agreement is for the personal services of Vendor and cannot be transferred, assigned, or subcontracted by Vendor.
- 9. Entire Agreement; Amendment. The Vendor Application Packet, which includes the Vendor Information Sheet, the Vendor Requirements Sheet and this Vendor Agreement, represent the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, and agreements, either written or oral.
- 11. Governing Law. The laws of the State of Georgia will govern this Agreement.

IN WITNESS WHEREOF, City and Vendor have executed this Agreement the day and year first above written.

VENDOR:

CITY:

By: _____

By: _____

Printed Name and Title

Printed Name and Title

ATTEST:

By: _____

City Clerk