

Council Work Session
June 20, 2017

Meeting called to order by Mayor Harley at 5:00pm.

Invocation given by Mayor Harley
Pledge of Allegiance led by Police-Captain Boney.
Welcome extended to all by Mayor Harley.

Present were Mayor Harley, Councilman Cameron W. Andrews, Councilman Cameron W. Andrews, Councilman Randall Wright, Councilman J. Micheal Evans, Councilman Edward Armijo and City Attorney Rebecca Tydings.

Motion to add item Councilman over Departments made by Councilman Evans; seconded by Councilman Armijo. Motion carried

Motion made by Councilman Evans to move item: Adoption Resolution FY 2017-2018 Budget: after the executive session; seconded by Councilman Andrews. Motion carried.

Public Comments

None

Old Business

None

New Business

Approval/ Renewal Merchant E-solution Agreements On-Line Payments Utility (W&S Fund) and Property Tax (General Fund): Councilman Evans/ City Accountant Harrison stated that she was contacted by company re: reduction in service charges. City Attorney has reviewed the agreement. This is really going to be a renewal, total savings \$2,365.00. Seeking approval of renewal agreement and authorization for Mayor Harley to sign. Motion made by Councilman Andrews to approve agreement; seconded by Councilman Wright. Motion carried.

Presentation by Next Site 360: Councilman Andrews/ Director of Marketing and Economic Development Kate Hogan introduced Chuck Branch, retail recruitment partner to explain services from firm. Mr. Branch presented power point re: marketing services. A copy of power point attached and made part of official minutes. Mrs. Hogan stated that her departmental proposed budget could absorb the cost if approved and transfer funds within her budget.

Houston Living Magazine, Advertisement: Councilman Andrews/ Director of Marketing and Economic Development Kate Hogan provided a copy of the advertisements. This would be distributed around the business centers. Seeking approval for another advertisement with the magazine, they partner with local municipalities; recommending a one page.

Motion made by Councilman Andrews to approve full page ad \$950.00; seconded by Councilman Evans. Councilman Andrews asked if the copy of the proposed ad is up to date. Mrs. Hogan stated that this will print in the Fall. Mrs. Hogan stated she will work on ad

language. The publication prints bi-annually. Councilman Andrews requesting to proof proposed ad prior to article similar to provided copy. Motion carried.

Proposed Amendments – City Personnel Policy Manual: Councilman Evans briefly provided a narrative of proposed amendments re: bereavement leave and holiday leave. City Attorney Tydings clarified holiday pay shall be paid to employees who have to work on the actual holiday and not the day the holiday is observed. This clarifies that the holiday is the 24 hour period encompassing the holiday, for purposes of payroll and provides a clear understanding. Motion made Councilman Evans to approve proposed amendments; seconded by Councilman Andrews. Motion carried.

Approval Work Detail Agreement- Georgia Department of Corrections: Councilman Armijo/ Director of Operations Brumfield no changes, seeking approval for Mayor Harley to sign. Motion made to approve by Councilman Armijo as written; seconded by Councilman Evans. Motion carried.

Sanitation Contract Proposal/Presentation -Ryland Environmental: Councilman Armijo/ Director of Operations Brumfield recognized Mr. James Lanier & Todd Yates. Provided a copy of the presentation for Mayor and Council to review. Motion made by Councilman Armijo to table until further discussion. Council instructed City Attorney to distribute draft assignment agreement for Council consideration. Motion to approve assignment of the sanitation contract with Rylan with the same terms with CSI to add certificate of insurance as an amendment. Councilman Armijo amended motion to table for special called meeting June 28 at 4:30p.m. to consider vote on the assignment agreement; seconded by Councilman Andrews. Motion carried.

Councilman over Departments: Mayor Harley entertained motion to review. Motion to approve made by Councilman Wright; seconded by Councilman Andrews. Motion carried.

* Effective July 1, Council over Department will rotate as shown unless the Governing Body makes any changes:

Water & Sewer Fire Department Police Department Administration Economic Development

Primary: Micheal Evans Randall Wright Ed Armijo Cameron Andrews Micheal Evans

Secondary: Cameron Andrews Ed Armijo Micheal Evans Randall Wright Ed Armijo

Comments from Council

Post 4 Councilman Armijo, none.

Post 3 Councilman Evans, none.

Post 2 Councilman Wright, none.

Post 1 Councilman Andrews, none.

Executive Session-Personnel Matters: Mayor Harley entertained motion. Motion made by Councilman Evans to enter into executive session at 6:25 pm; Councilman Andrews. Motion carried.

Mayor and Council reconvened at 7:32pm. Motion made by Councilman Wright to reconvene; seconded by Councilman Evans. Motion carried.

Affidavit & Resolution: City Attorney Tydings read resolution. Affidavit executed by Mayor Harley and notarized by City Clerk Bedingfield. Affidavit & Resolution attached and made part of official minutes.

Mayor Harley declared a conflict of interest with the assignment of the sanitation contract and recused himself from further involvement on this issue by reading the following statement: “It has come to my attention that I have a possible conflict of interest on the assignment of the contract with CSI to Ryland Environmental due to my daughter’s business/employment relationship with Ryland. Therefore, I am recusing myself from any further discussion or vote or other involvement on this issue.”

Adoption Resolution FY 2017-2018 Budget: Mayor Harley recognized City Accountant Harrison. Mrs. Harrison seeking approval to adopt FY 2017-2018 budget. Motion made by Councilman Wright to adopt budget as presented; seconded by Councilman Andrews. Motion carried. See Resolution 2017- 5.

Meeting adjourned at 7:38pm.

Mayor John R. Harley

Attest by City Clerk Krista Bedingfield

Date