



City of Centerville Senior Tax Exemption Requirements

300 E Church Street
Centerville, GA 31028

Phone: (478) 953-4734 Fax: (478) 953-4797

**All steps must be completed before an Exemption Application can be filed
with the City of Centerville City Clerk's Office**

**The following requirements shall apply to individuals applying for the Age 70 and
over exemption:**

- The property owner must provide proof that he/she is 70 years of age, on or before **January 1st** of the year the exemption is being requested (picture identification: driver's license or military identification). Attach the copy of identification to the exemption application.
- The property owner must reside in the home that is applying for and receives the senior exemption.
- The property owner must provide copy of a deed, verifying ownership of Property on or before **January 1st** of the year the exemption is being sought.
- Applicant seeking an exemption shall complete the exemption application on or before **June 30th** of the year in which such exemption is being sought.
- An exemption is not transferable. However, a purchaser of previously exempt Property shall not be liable for ad valorem taxes prior to the date of purchase.
- In any event, no application for exemption from ad valorem taxes received after June 30th shall be accepted, regardless of the date of purchase.

The Exemption Application may be filled out after above requirements have been satisfied. No exceptions.

In case the property is more than **1 acre** the following requirements must be presented to the City Clerk's Office before Exemption Application is provided to property owner.

- Property must be re-platted and (3) copies of plats must be submitted to the City Clerk's Office for review and approval by the Utilities Superintendent.
- After plats are approved, the Utilities Superintendent keeps (3) copies and gives the remaining copies back to the property owner.
- The property owner shall take the remaining plats to the Superior Court Clerk's Office (Perry location) to have them filed and recorded for the purpose of separating property. Deadline to file with Houston County is **December 31st**.
- After filing plats at the Superior Court Clerk's Office, the property owner must provide proof of transaction (receipt of payment).
- Property owner must provide copy of amended deed to the City Clerk's Office **verifying ownership** of property including revisions.
- Application seeking an exemption shall complete application on or before **June 30th** of the year in which such exemption is sought.

The Exemption Application may be filled out after above requirements have been satisfied.

I acknowledge that I have read and understand the exemption procedures and requirements.

Signature of Applicant

Print Name

Date

Witness Signature

Print Name

Date



CITY OF CENTERVILLE, GEORGIA
CERTIFICATE OF EXEMPTION

In accordance with Act No. 706 (H.B. 1606) of 24 March 1994, I hereby apply for a homestead exemption from all City of Centerville Ad Valorem taxes in the amount of the assessed value of my homestead. I own and am residing in the homestead for which exemption is requested. Exemption only allowed for residence and one (1) acre of land.

(ORD. NO. 94-14, CC SEC. 16-33)

I, _____
residing at _____ was
born on _____ and by this I certify that to the best
of my belief I am exempt from City of Centerville Ad Valorem tax on my homestead. I am over
70 (seventy) years of age.

Signature

Phone Number

Witness

Date

Map Code Number