

Council Work Session
November 17, 2020

Meeting called to order by Mayor Harley at 5:00pm.

Invocation given by Councilman Evans.

Pledge of Allegiance led by Mayor Harley.

Welcome extended to all by Mayor Harley.

Present were Mayor John R. Harley, Councilman Justin Wright, Councilman J. Micheal Evans, Councilman Edward Armijo and City Attorney Rebecca Tydings. Councilman Cameron Andrews absent. Mayor Harley asked everyone to keep Councilman Andrews in our thoughts and prayers.

Public Comments

No comments

Old Business

None

New Business

Discussion Employee Christmas Bonus- Mayor Harley said that the employees have done a lot for the city and they well deserve this during these trying times. Entertained motion to approve. Councilman Evans made motion to approve employee Christmas bonus; seconded by Councilman Armijo. Mayor Harley recommended to amend motion to include language which fund expenditure will be paid. Motion amended by Councilman Evans to approve Christmas bonus and funds will be paid out of the General Fund Unassigned Fund Balance \$ 13,425.57 and Enterprise Fund Unrestricted Net Position\$ 3,970.67. Motion carried. Will be in the December 4, 2020 pay roll.

Resolution Pre-Disaster Hazard Mitigation Plan 2020 Update - Mayor Harley recognized Susan Landfried Senior Government Service Specialist MGRC. This plan update is required every 5 years and must be in place in order to apply for FEMA grants. Mayor Harley read resolution. Mayor Harley entertained motion to approve. Motion made by Councilman Wright to approve; seconded by Councilman Evans. Motion carried. See Resolution 2020-8.

2020/2021 Georgia Forestry Commission Volunteer Fire Assistance 50/50 Match Grant- Councilman Armijo recognized Chief Jones. Chief Jones advising/requesting approval to submit grant. This is a 50/50 match grant up to \$10,000. Centerville Fire Department is applying for \$9800 wilderness education type gear. Seeking approval to submit and authorize Mayor Harley to sign. Motion made by Councilman Armijo to approve and authorize Mayor Harley as signatory; seconded by Councilman Evans. Motion carried.

Fire Department Memorandum of Agreement (Adjoining property Improvement on 500 and 510 Houston Lake Blvd. Centerville GA. 31028) - Councilman Armijo recognized Chief Jones.

Chief Jones recognized City Attorney Tydings. Mrs. Tydings stated she was approached a few weeks ago by Chief Jones to draft an agreement regarding improvement of land between the new fire station and the abutting property (shopping center). The subject area/property is a trench-like area that tends to collect trash and debris and can also be a trip and fall hazard. The agreement provides that the City will clean out the trench and fill it with gravel to facilitate drainage and eliminate the trip/fall hazard. The City will maintain and keep the area clean. Half of the subject property belongs to the City and half to the abutting property owner, E & S Infacallab. City Attorney drafted the agreement which will be recorded against both pieces of property in the chain of title and provides that neither property owner can alter the area without the written consent of the other property owner. Chief Jones met with the abutting property owner and they agreed to the terms and signed the agreement.

Motion to approve agreement made by Councilman Armijo; seconded by Councilman Evans. Councilman Evans seeking clarification re: ditch. Chief Jones explained there will be a retaining wall beside the strip mall, with a 2-foot-deep trench will be filled with gravel, to prevent trip hazard and avoidance of trash. City Attorney Tydings referenced Exhibit A that illustrates the subject property and its location. Mayor Harley called for vote. Motion carried.

Approval Replacement Sewer Camera Water Sewer - Councilman Wright recognized Director of Operations Brumfield. Mr. Brumfield provided a quote for the replacement of the sewer camera underground. The camera we have currently is 20 years old and in need of replacement. The reason this is only the quote is because this camera works well with the City's current sewer machine. Motion made by Councilman Wright to approve; seconded by Councilman Armijo. Camera will be portable and provide digital photos. Motion carried.

Approval -Resolution and Signature Card – Confiscated Funds Account- Councilman Evans noted that, of course, any time signatories change we have to update signature cards at the bank as explained by City Accountant Harrison. Motion to approve Councilman Evans; seconded by Councilman Armijo. Motion carried.

Discussion/ Approval Police Department Organizational Chart and Funding Source- Mayor Harley recognized Councilman Evans. Councilman Evans stated the County has taken the time to create a viable, updated organizational chart for the Police Department. This chart assures that there will be leadership/supervisory coverage on every shift. Councilman Evans stated that he has looked at this and feels it is a good plan and very reasonable. City Accountant Harrison, based on the discussion with Captain Harlowe and Corporal White, prepared a schedule of costs based on the positions listed in the chart. Based on the potential changes, City Accountant Harrison provided a best estimate of the annual costs for next budget year as well as an estimate of the cost for the remaining 7 months of the current budget year. The additional cost \$19,201.00 is an estimate that can be finalized once specific personnel/salaries are identified. Also, City Accountant Harrison looked at the current police budget, noting that there are some intergovernmental funds in budget, because we jail invoices have been minimum due to COVID so those funds can be moved into the salary line item to help with the additional cost. Captain Harlowe thanked Mayor and Council and stated this will boost morale. Recommended that we look at potentially hiring 4 more police officers next fiscal year. Mayor Harley stated he had talked to Councilman Andrews and he is in full accord with the organizational chart and funding sources.

Motion made by Councilman Evans to approve and move intergovernmental funding source; seconded by Councilman Armijo. Motion carried.

Comments from Council

Post 2 Councilman Wright, reporting some of the calls from Harlowe, breaking into cars, cars unlocked. Expressed to all keep vehicles locked and keep valuables secured. If you see something or are concerned, please call non-emergency 542-2000-911 to report. We have excellent officers that will respond, they are here to serve you.

Post 3 Councilman Evans, echoed all Councilman Wright comments. Happy Thanksgiving, take care of yourself and families. Be safe.

Post 4 Councilman Armijo, recalled recent holiday - Veterans Day, mentioned VFW post 6605998. Veterans in Houston County were offered free meals on November 12 on Corder Road. On November 13 also handed out food for the community. Not to mention all local restaurants -Charley's offered free meals to veterans and their sacrifices, we care. The park is looking ready to go, playground looks good, very excited. Give us time to finish it please refrain from using facilities until complete, everyone will be able to enjoy it soon. Appreciate all the hard work, recognized Mrs. Hogan and her leadership. Fire Department is doing great, starting to see real progress and development, even though we are dealing with COVID, we are still doing things.

Mayor Harley recognized Susan Landfried, stating that the MGRC does a lot for us, recognized them as being the best, proud for her to be here, this plan update was a small example of what you do. Have a great Thanksgiving. Appreciate our citizens, do what you can to stay safe and healthy.

Mayor Harley adjourned meeting at 5:32pm.

Mayor John R. Harley

Attest by City Clerk Krista Bedingfield

Date