

Regular Council Meeting
December 5, 2023

Meeting called to order by Mayor Harley at 6:00pm.

Invocation given by Mayor Harley.
Pledge of Allegiance led by Councilman Bird.
Welcome extended to all by Mayor Harley.

Present were Mayor John R. Harley, Councilman Robert D. Bird, Jr., Councilman J. Micheal Evans, and Councilman Edward Armijo. Absent City Attorney Rebecca Tydings and Councilman Justin Wright.

Public Comments

Adoption of Minutes: Motion made by Councilman Evans to adopt minutes; seconded by Councilman Bird. Motion carried.

- November 7, 2023

Old Business

None

New Business

FYE 2023 Audit Presentation – Mauldin & Jenkins, CPAs & Advisors: Mayor Harley recognized David Irwin Partner of Mauldin & Jenkins. Mr. Irwin stated the purpose is to provide with an overview and hit some of the financial statements and answer questions. The financial statements audit is conducted with auditing standards and happy to provide a clean and unmodified opinion on the audit this year. Financial statements are fairly represented. Internal controls are in compliance with all regulations, no material weaknesses in internal controls. Complex audit process, a testament to hard work and staff. Carol and staff always provide great support and hard work, greatly appreciated. Brief overview. One section is the management discussion analysis pg. 5. Strongly encourage everyone to read, narrative explanation of management perspective. A lot easier to understand when you have prior year for reference. There are 3 components, broad view (all funds combined-depending on the nature of the fund). Focus on individual parts of the government statements-General Fund is the main operating fund of the cities. After factoring in other transfers and other sources-fund balance (difference assets and total liability only a small portion is cash). The city has a 6-month fund balance at the end of the year, strong fund balance but necessary. Aside from the General Fund, Special revenue and capital project funds, are in good shape financially. Three Water and Sewer Sanitation Enterprise funds, self-sufficient, they operate as a business, all generated positive cash flows this year. Keep in mind a depreciation fund. The rest of the document 3rd and final component is footnotes, provide expanded explanation, no significant changes this year. One final item is certain information that audit standards requires to communicate, received full communication and no uncorrected statements and they are independent from the city. Tried to hit highlights of the audit. Again, appreciate the hard work of staff this year and to work again this year with the city.

Mayor Harley thanked him for his audit report and recognized Mrs. Harrison for her hard work. She does a great job.

Point of Information- Employee Christmas Bonus & Christmas Holiday Schedule: Mayor Harley mentioned the Christmas bonus for the employees; well deserved. Appreciate all of the employees and management staff. Employees received the Christmas bonus on the December 1st payroll.

Resolution GEFA - Drinking Water State Revolving Fund- Forgivable Loan \$56,000 for Inventory to Identify Lead Service Lines: Councilman Bird recognized City Accountant Harrison a copy was provided of resolution and scope of work. Mrs. Harrison read scope of work, service lines and GEFA funds share. The \$56,000 must be drawn down in full and will be forgiven 100%. Seeking approval for Mayor Harley to execute loan documents and sign.

Motion made by Councilman Bird to approve execution of loan and designate Mayor Harley as signatory; seconded by Councilman Evans.

Mayor asked how long will this take to complete. Director Brumfield said next year, each line will have to be investigated and stated for the record, have never identified lead pipe in the city in his 40 years working with the city.

Mayor Harley called for the vote. Motion carried.

Councilman Armijo mentioned as a point of information that the Holiday Schedule, all non-essential offices and staff will be closed Tuesday, December 26th the day after Christmas.

Approval to Send Request for Bids/Proposals for a New Fire Truck: Councilman Armijo recognized Chief Jones 18-36 months to get a fire truck, cost to continue to increase daily. Seeking approval to send out the bid package to companies, went over the package with City Attorney Tydings and there are no issues.

Motion made by Councilman Armijo to approve; seconded by Councilman Bird.

Councilman Evans asked how many will be mailed. Chief Jones confirmed there are (5) companies.

Mayor Harley called for the vote. Motion carried.

Approval 2024 LMIG Street Resurface List: Director of Operations Brumfield provided a copy of the list of streets that are approved for the LMIG Grant. Seeking approval tonight for the LMIG list.

Councilman Armijo made motion to approve; seconded by Councilman Bird. Mayor Harley agreed with all streets on the resurface list. Councilman Bird inquired how are the streets selected. Director Brumfield explained there is a street priority list that are evaluated- grade annually.

Mayor Harley called for the motion. Motion carried.

Approval 2024 LMIG Grant Application for Mayor Signature: Director of Operations Brumfield provided a copy for review. Motion made by Councilman Evans to approve and authorizing signature; seconded by Councilman Armijo. Motion carried.

Comments from Council

Councilman Bird Post 1, hope everyone comes out to the parade this weekend, hope the weather holds up. Welcomed Larry Whitney back to work.

Councilman Evans Post 3, echoed comments of Councilman Bird, also thanked City Accountant Harrison and team making sure that the audit came out clean, work that happens all year long. Appreciate the flexibility of the reschedule of the parade, all the efforts of the employees.

Councilman Armijo Post 4, amazing job City Accountant Harrison, takes a lot to work together. It's important to show that we are doing the right thing and its proof in the audit report, thanked everyone. Also wanted to wish a Merry Christmas and thanked everyone for their prayers. Mayor Harley mentioned postponement of Christmas parade. Welcomed Larry Whitney back to the office, appreciate the employees. Attended the Fire Department Christmas luncheon Saturday.

Mayor Harley adjourned meeting 6:32pm.

Mayor John R. Harley

Attest by City Clerk Krista Bedingfield

Date